



Kelio Planning+

Control the organisation
of your human resources

This planning assistance tool enables you to benefit from advanced features to help you organise your workforce.

An intuitive workforce tool

→ Provision of information

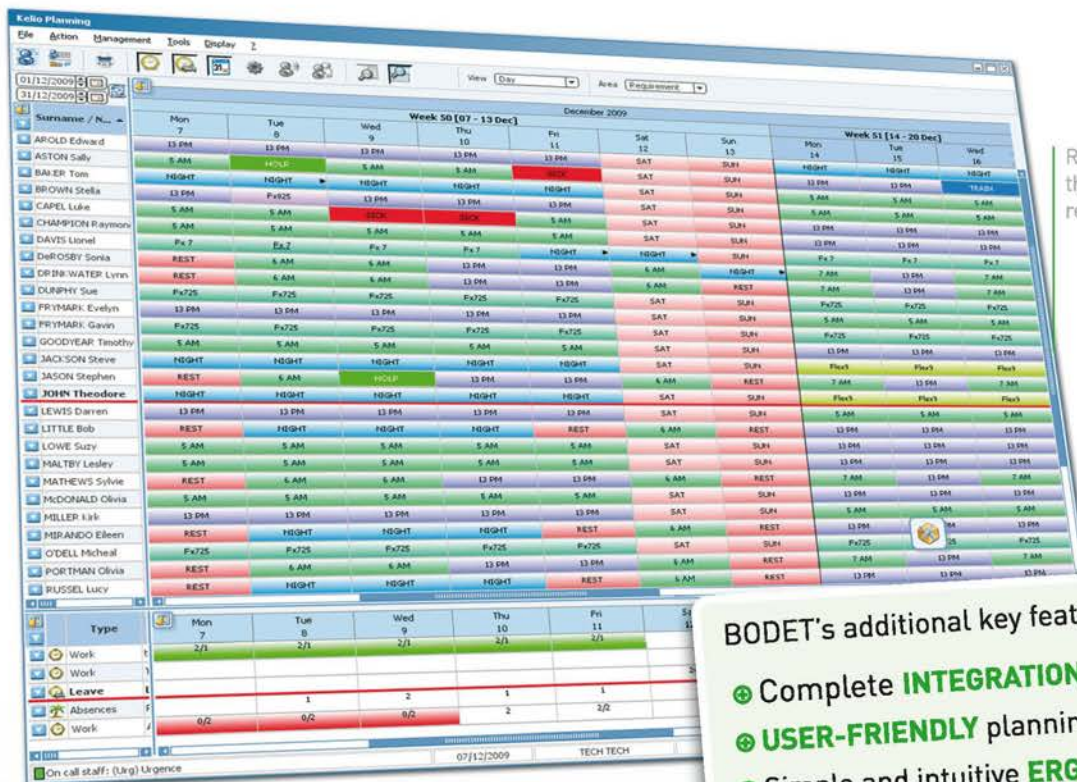
The key time management data is permanently available, such as planned totals, totals produced from clocking operation, estimated totals.

→ Easy to use

This module has been carefully designed to ensure that this module is simple to use.

→ Customisation

Each planner may customise and save their workspace in order to make them more efficient in their daily tasks.



Resource schedule with
the detailed view of
requirements by station

BODET's additional key features:

- ⊕ Complete **INTEGRATION** with Kelio time management
- ⊕ **USER-FRIENDLY** planning workspace
- ⊕ Simple and intuitive **ERGONOMY**
- ⊕ **ADAPTABLE** to different sectors of activity such as Industry, food production, healthcare, retail.

Bodet

A highly customisable work area

With a work area that can be fully customised, planners can allocate timetables, absences, activities* and duty rotas simply and effectively.

→ The "Resources" zone

- Adapt your team's display and access an employee's file directly.
- Organise replacements and cover easily between planners

→ The "Totals / Details" zone

- Using the "totals" view, build the management indicators to monitor your team.

[see illustration opposite].

- Using the "details" view, compare the forecast and actual totals for an employee over a day at a single glance.

→ The "Stations / Requirements" zone

- Define your requirements by work station, schedule, activity, etc. to control your department's workload.

[see the illustration on the 1st page].

- Monitor the "forecast workload and station workload" modification in real time.

Description (1)	Tue 1	Wed 2	Thu 3	Fri 4	Sat 5	Sun 6	Mon 7	Tue 8
No working hours	128.00	128.00	128.50	84.50	62.25	37.00	129.00	111.00
Rest schedule (number)	0	0	0	6	6	8	0	0

→ Station planning

- Get an overview of the work stations related to schedules, activities and so on.
- Find out who's working on which station easily.
- Adjust your schedules quickly by replacing or lending employees.

Station Name	Station
Hospital service agent	Specialist nurse
Donorator	Lib truck driver
Technician	Regulator
Teamleader	Teamleader
AROLD Edward/AROLD Edward	Lib truck driver
ASTON Sally	Sally
ASTON Sally	Nursing
BANDER Tom	Tom
BROOKS Bob	Bob
BROOKS Bob	Nursing
CARL Luke	Lib truck driver
CARL Luke	Lib truck driver
CHAPMAN Jay/CHAPMAN Jay	Regulator
DAVIS David	David
DAVIS David	Lib truck driver
LIB 36	Lib truck driver

* If the Kelio Analytics module is activated.



→ The "Results" zone

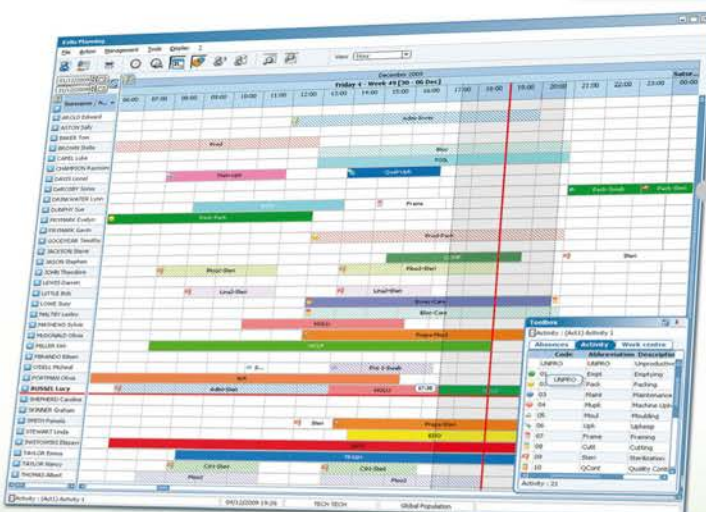
- Build your individual management indicators for the time frame that suits you best.
- Take advantage of real time alerts set according to personal, collective or statutory constraints.

Schedule info bubbles

- Use info bubbles to understand the description of your employee's day.

Toolbox

- Plan your schedules, activities and use the toolbox which adapts to the active data and rights of your users.



Daily planning

- Build your timetables minute by minute for more accuracy.
- Get a clear, daily view of how your activities are allocated to your employees.
- Fine-tune your schedules.



Complete, customisable reporting

With advanced configuration, a wide range of planning printouts are available in .pdf format. The results can also be exported (.xls or .csv).

Staff activity scheduling over a week.

Date to date planning from 07/12/2009 to 13/12/2009

BODET Ltd-Global Population Page 1

Resources	December-2009					
	Mon 07/12	Tue 08/12	Wed 09/12	Thu 10/12	Fri 11/12	Sat 12/12
BAKER Tom	NIGHT	Emptying 21:00:05:00+	NIGHT	NIGHT	NIGHT	SAT
BROWN Stella	13 PM 13:00:13:00	Fu 05 13:00:13:00	13 PM 13:00:13:00	13 PM 13:00:13:00	13 PM 13:00:13:00	SAT
CAPEL Luke	5 AM 05:00:13:00 Investigation-Quality Control	Subteam	Subteam	Subteam	5 AM	SAT
CHAMPION Raymond	5 AM 05:00:13:00 Fu 06	Fu 06 05:00:13:00 Fu 06	Fu 06 05:00:13:00 Jason - Subteam	Fu 06 05:00:13:00 Subst - Subteam	5 AM 05:00:13:00 Planning	5 AM 05:00:13:00 Planning
DAVIS Lionel	Fu 7 08:00:12:00 14:00:17:00 Upkeep	Fu 7 08:00:12:00 14:00:17:00 Subst - Subteam	Fu 7 08:00:12:00 14:00:17:00 Subst - Subteam	Fu 7 08:00:12:00 14:00:17:00 Upkeep	NIGHT 21:00:05:00+	NIGHT 21:00:05:00+
DeROSBY Sonia	TRAIN	TRAIN	TRAIN	TRAIN	13 PM	5 AM
DRINKWATER Lynn	TRAIN	Fu 6 08:00:12:00	Fu 6 08:00:12:00 Subst - Subteam	Fu 6 08:00:12:00 Subst - Subteam	Fu 6 08:00:12:00 Subst - Subteam	Fu 6 08:00:12:00 Subst - Subteam

Daily planning from 07/12/2009 to 11/12/2009

BODET Ltd-Global Population Page 1

	December-2009				
	Monday 7	Tuesday 8	Wednesday 9	Thursday 10	Friday 11
AROLD Edward	13:00 - 21:00				
ASTON Sally		SICK	SICK		
CAPEL Luke		SICK	SICK	SICK	05:00 - 13:00
DeROSBY Sonia		TRAIN	TRAIN	TRAIN	13:00 - 21:00
DRINKWATER Lynn					
DUNPHY Sue	08:00 - 12:00 14:00 - 17:15	08:00 - 12:00 14:00 - 17:15	08:00 - 12:00 14:00 - 17:15	08:00 - 12:00 14:00 - 17:15	08:00 - 12:00 14:00 - 17:15
FRYMARK Evelyn		WA	WA		
FRYMARK Gavin	08:00 - 12:00 14:00 - 17:15	08:00 - 12:00 14:00 - 17:15	08:00 - 12:00 14:00 - 17:15	08:00 - 12:00 14:00 - 17:15	08:00 - 12:00 14:00 - 17:15
JASON Stephen			HOLP		
JOHN Theodore					
LEWIS Darren	13:00 - 21:00	13:00 - 21:00	13:00 - 21:00	13:00 - 21:00	13:00 - 21:00
LITTLE Bob				TOIL	
LOWE Suzy		SICK			
MATHEWS Sylvie					
MILLER Kirk	13:00 - 21:00	13:00 - 21:00	13:00 - 21:00	13:00 - 21:00	13:00 - 21:00
MIRANDO Eileen					
O'DELL Michael	08:00 - 12:00 14:00 - 17:15	08:00 - 12:00 14:00 - 17:15	08:00 - 12:00 14:00 - 17:15	08:00 - 12:00 14:00 - 17:15	08:00 - 12:00 14:00 - 17:15
PORTMAN Olivia					
RUSSEL Lucy			ECO		
SHEPHERD Caroline					
SMITH Pamela		TRAIN	TRAIN	TRAIN	
STEWART Linda					
SWITOWSKI Eissavet					
TAYLOR Nancy		WA			SL

28/12/2009 16:31

Hourly staff scheduling over a week



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